

BUSINESS BANKING

MY ACCOUNTS



The My Accounts widget on the My Accounts home page is universally important to all businesses. Deposit and loan accounts are available for reconciliation, research, and reporting purposes.

My Accounts: filtered list of Deposit and Loan accounts based on Tax ID selected. View available balance; hover over an account for a "quick peek"; click an account name to view details.

My Accounts		Transfer
DEPOSIT ACCOUNTS		\$5.00
Business Banking Checki... *8368	Quick peek	
Current		\$1.46
Available		\$1.46
mRDC Test Account *8350	Quick peek	
Current		\$2.51
Available		\$2.51
Business Banking Saving... *8376	Quick peek	
Current		\$1.03
Available		\$1.03

The selected TIN determines the Deposit and Loan accounts that display. (Instead of TIN, this may be CIF, CIS, or member number for your financial institution).

PAYMEN

Monthly

Collecting

Deliver on

Type

Decline Approve

Vendor payments

Paying \$0.02

Deliver on 2019-03-11

Type Commercial (CCD)

Decline Approve

International Wire Test

Paying \$0.25

Deliver on 2019-03-08

Type International Wire

Decline Approve

April 2019

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

- Tips:**
- Business Administrators can see all TINs and all accounts within each TIN.
 - Business Admins can set up business users with the same access or get narrow, such as only the checking under a certain TIN.

Account Details

1. Jump to another TIN.
2. Jump to another account.
3. Change the date range - amount of history that displays depends on how much is retrieved from the financial institution host.
4. Search for a transaction – good for research purposes
5. Export transactions
 1. CSV – format for downloading into a spreadsheet
 2. OFX – format that’s accepted for importing to Quicken and QuickBooks
 3. * QFX – Web Connect for Quicken
 4. * QBO – Web Connect for QuickBooks
6. Print the page.

The screenshot shows the account details interface for a 'Classy 1' Checking account. It includes a date range filter set to 'Jan 24 - Feb 22, 2016', a search filter for 'e.g. "AT&T", "check" or "5.00"', and a table of transactions. Callouts 1-6 point to the TIN/account dropdowns, the date range filter, the search filter, the 'Make a transfer' button, the 'Export' button, and the 'Print' button respectively.

Date	Description	Deposit	Withdrawal	Balance
02/19/2016	Internet Transfer	\$600.00		\$3,168.45
02/19/2016	Internet Transfer		\$1.50	\$2,568.45
02/19/2016	Internet Transfer		\$1.20	\$2,569.95
02/18/2016	Internet Transfer	\$1.00		\$2,571.15
02/18/2016	Internet Transfer	\$1.00		\$2,570.15

*These show if enabled as options in Online Banking.